

University Order No. 13 (Secy.) of 2026

Dated: 13.05.2026

Sub: Appointment of Dr. Komal Chauhan D/o Sh. Suresh Kumar Chauhan R/o Chauhan Niwas, Jambel Nagar, Near Raina Hr. Sec. School, Dhok, Paloura, Jammu, J&K - 181121 as Assistant Director Resident Instructions, SKUAST-Jammu.

As recommended by the Selection Committee and approved by the Competent Authority, sanction is hereby accorded to the provisional appointment of **Dr. Komal Chauhan D/o Sh. Suresh Kumar Chauhan R/o Chauhan Niwas, Jambel Nagar, Near Raina Hr. Sec. School, Dhok Paloura, Jammu, J&K - 181121**, as Assistant Director Resident Instructions (Open Merit) in the pay level-10 (₹56,100-₹1,77,500) and consequently adjusted against the available vacancy of Assistant Director Resident Instructions (ADRI) in the Directorate of Education, SKUAST-Jammu.

The above appointment shall be governed by the following terms and conditions:

- The appointee shall report to the office of Registrar, SKUAST-Jammu within a period of 21 days from the date of issuance of this appointment order and shall be allowed to join only on production of the following documents/certificates:
 - 1) Qualification Certificates in original along with one attested copy each.
 - 2) Date of birth certificate in original along with one attested copy.
 - 3) Domicile Certificate, along with one attested copy.
 - 4) Reserved Category Certificate (if any) issued by the Competent Authority
- Further the appointee shall submit the following documents within a period of 7 days of the issuance of this order:
 - a) *Medical Fitness Certificate issued by Chief Medical Officer.*
 - b) *That If the candidate has taken any loan for self-employment from DIC /Employment Department, to be ascertained from the District Industries Center and District Employment & Counselling Center of the Domicile District, she shall relinquish the proprietorship of the unit/enterprise and also stakes if any, in such employment unit/enterprise. She shall be required to repay the entire loan liability in suitable EMI's to be worked out by the DDO concerned from her Salary. The DDO concerned shall obtain an affidavit from the concerned appointee regarding both relinquishment of proprietorship and stakes if any in such a self-employment unit/enterprise and recovery to be made and also personally monitor its recovery.*
- The appointee shall be on probation for a period of two years from the date of joining on the post.
- During the period of probation, the appointment can be terminated by the University at any time without issuing any notice or assigning any reason thereof.
- The appointee shall be governed by "New Pension Scheme" as applicable to the University employees, appointed on or after 01.01.2010.
- The appointment is purely temporary in nature and subject to the satisfactory Character Antecedent Verification report from CID as well as genuineness of all the requisite certificates from the concerned Board/University/Authority.
- The candidate shall be required to provide her credentials to this office for uploading the

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same on EVS portal for obtaining clearance of Character Verification Antecedents from CID. If upon verification, the Character Antecedent Verification Report, qualification certificates and/or other documents submitted in support of her candidature is/are found to be adverse/fake/forged, the claim of the appointee for appointment as Assistant Director Resident Instructions shall be deemed to have been cancelled *ab-initio* and legal action as warranted under rules shall also be initiated.

- The appointee is required to furnish an undertaking duly attested by 1st Class Judicial Magistrate to the effect that if on verification of her character Antecedent Verification, qualification/DoB/ Reserved category certificates from the concerned issuing authorities is/are found to be adverse/fake/forged, her appointment shall be deemed to have been cancelled *ab-initio* and legal action, as warranted under rules, shall be initiated against her.
- The salary of the appointee shall not be drawn by the concerned DDO unless satisfactory reports in respect of genuineness of Character Antecedent, Qualifications, DoB Category Certificates, are received from the concerned issuing authorities.
- The appointee shall perform all duties and responsibilities attached to the post in the University. It may, however, be stated that her services shall not be confined to the assigned work in the allotted Directorate/Office only and she may be required to take up other assignment in other department/office and campus of the University as well, as decided by the University from time to time.
- The appointee can be posted in any constituent unit of the University as and when required.
- The service conditions of the appointee shall be governed in accordance with the SKUAST-J ACT/Statutes and rules of the University as are in force with amendments or as may come into force from time to time, read together with provisions of J&KCSR, wherever applicable.
- If any declaration given or information furnished by the appointee, proves to be false or the appointee is found to have willfully suppressed any material information, she shall be liable for removal from service and such other action as deemed necessary by the University.
- The service conditions as applicable to the employees other than teachers shall be applied to the post.
- The appointment shall be without prejudice to the outcome of writ petition(s), if any, pending before any competent Court of Law.

By Order

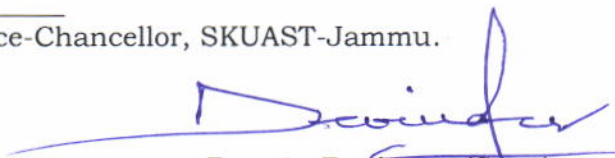
Sd/-
Registrar

No: AUJ/Secy./26-27/F-SLF-23/592-610

Dated. 13.05.2026

Copy for information to:

- All Officers of the University.
- Deputy Registrar (Est.)/Deputy Comptroller, SKUAST-Jammu.
- Concerned _____
- SVC for kind information of the Hon'ble Vice-Chancellor, SKUAST-Jammu.


Deputy Registrar (Secy) 13/5/2026