

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	03-09-2026 13:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	03-09-2026 13:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	30 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Jammu & Kashmir
विभाग का नाम/Department Name	Higher Education Department Jammu And Kashmir
संगठन का नाम/Organisation Name	Sher-e-kashmir University Of Agricultural Sciences And Technology Of Jammu
कार्यालय का नाम/Office Name	Registrar Office
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :buycon129.suastj.jk@gembuyer.in Buyer Email id: dswskuastj@gmail.com
वस्तु श्रेणी /Item Category	Canteen Service - Best Price on Fixed Menu Rate Model - Vegetarian; Breakfast, Lunch, Dinner, Snacks, Beverages; Inside Building Premises (exclusive for employees/ patients/ in house personnel)
अनुबंध अवधि /Contract Period	2 Year(s) 1 Day(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	40 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
टर्नओवर पत्र मानदंड/Turnover eligibility criteria	To be verified by the buyer at the time of technical evaluation
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No

बिड विवरण/Bid Details

विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria, Bidder Turnover, Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ में है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जा सकता है। / Number of Auto Extension count	3
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	Yes
रिवर्स नीलामी योग्यता नियम/RA Qualification Rule	H1-Highest Priced Bid Elimination
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	2000000
Payment Timelines	Payments shall be made to the Seller within 30 days of issue of service delivery acceptance certificate (SDAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	100000

ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c). ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

लाभार्थी /Beneficiary :

Comptroller

REGISTRAR OFFICE, Higher Education Department Jammu and Kashmir, Sher-e-Kashmir University of Agricultural Sciences and Technology of Jammu,
(Comptroller, Skuast-jammu)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	No
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1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.

2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.

3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc.

This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

6. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

7. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- i. If number of technically qualified bidders are only 2 or 3.
- ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

MENU - [1787552427.xlsx](#)

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of Work:[1787552587.pdf](#)

Menu Items:[1787552679.pdf](#)

Canteen Service - Best Price On Fixed Menu Rate Model - Vegetarian; Breakfast, Lunch, Dinner, Snacks, Beverages; Inside Building Premises (exclusive For Employees/ Patients/ In House Personnel) (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Diet	Vegetarian
Type of Meal	Breakfast , Lunch , Dinner , Snacks , Beverages
Type of Canteen Space	Inside Building Premises (exclusive for employees/ patients/ in house personnel)
Electricity Charges	To be provided by Service Provider
Cooking Gas Charges	To be provided by Service Provider
Water Charges	To be provided by Service Provider
Basic Furniture	To be provided by Buyer
Canteen's Operational Days in a week	6 days a week
Cooking Equipments	To be provided by Service Provider

विवरण/ Specification
मूल्य/ Values

Essential Crockery	To be provided by Service Provider
Canteen Staff	To be provided by Service Provider
Distribution/ Serving Style	From single point - (canteen establishment)
Uniform for Canteen Staff	To be provided by Service Provider
Display Shelf	To be provided by Service Provider
Smart Vending Machines	Not Required
Raw Material	To be provided by Service Provider

एडऑन /Addon(s)
अतिरिक्त विवरण /Additional Details

Canteen Start Time	8 AM
Canteen End Time	8 PM

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

No

अतिरिक्त विषयि दस्तावेज /Additional Specification Documents
प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Sudhakar Dwivedi	180009, Sher-e-Kashmir University of Agricultural Sciences and Technology of Jammu Main Campus- Chatha, Jammu (J&K)	Project / Lumpsum Based	- Total Canteen Space (In Sqft) : 2000 - Total No of Employees/ Individuals/ Footfall to be served per day : 300 - Monthly License Fee : 10000 - Duration in Months : 24 - Working Days in a Month : 22

1. Generic

OPTION CLAUSE 50% : The buyer can increase or decrease the contract quantity or contract duration up to 50 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 50 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 50 percent with the consent of the service provider

2. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

3. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Technical Bid Documents to be Submitted by the Bidder

- PAN Card
- Aadhaar Card
- Valid GST Registration Certificate.
- Valid FSSAI License/Registration Certificate applicable to the nature of catering/canteen services.
- Experience Certificates/Work Orders for catering/canteen/mess/food service work executed during the last three (03) years.
- Non-Blacklisting Affidavit declaring that the bidder/firm has not been blacklisted, debarred or otherwise prohibited by any Government Department, PSU, Autonomous Body, University or other Government organization.
- Acceptance Letter/Declaration confirming unconditional acceptance of all the Terms & Conditions, Scope of Work, Menu, specifications and other provisions of the Tender Document.
- Latest Income Tax Return (ITR) filed by the bidder/firm, along with relevant acknowledgement.
- Average Annual Turnover of not less than Rs. 40.00 lakh.

TERMS & CONDITIONS - UNIVERSITY CANTEEN SERVICES

- 1. Contract Period:** The contract shall remain valid for the period mentioned in the bid/tender.
- 2. Performance:** The contractor shall ensure uninterrupted, efficient and satisfactory canteen services throughout the contract period without any unauthorized closure.
- 3. Licence Fee:** The license fee mentioned in the bid shall be deposited first week of every month.
- 4. Security Deposit:** The successful bidder shall deposit Rs. 1,00,000/- (Rupees One Lakh only) in favour of the Comptroller, SKUAST-Jammu. The Security Deposit shall be liable to be forfeited, wholly or partly, in case of any breach, violation, non-compliance or unsatisfactory performance of the contract, without prejudice to any other action as per the terms of the contract.
- 5. Food Quality:** Only fresh, hygienic and nutritious meals and refreshments shall be prepared and served. Sale or reuse of stale, adulterated or expired food items is strictly prohibited.
- 6. Raw Materials:** Only branded and FSSAI-compliant edible oil, flour, rice, pulses, spices, milk and other ingredients shall be used. The University may verify purchase records at any time.
- 7. Menu & Rates:** Only the University-approved vegetarian menu shall be served and no item shall be sold above the approved rates.
- 8. Working Hours:** The canteen shall remain operational daily from 08:00 AM to 08:00 PM.
- 9. Staff:** The contractor shall deploy adequate, trained and uniformed staff with identity cards. All staff shall undergo Police Verification before deployment and copies shall be submitted to the University.
- 10. Medical Fitness:** All employees shall be medically fit, maintain personal hygiene and wear clean uniforms, gloves and head covers wherever required.
- 11. Cleaning & Hygiene:** The kitchen, dining area, utensils, counters and equipment shall be cleaned and sanitized regularly.
- 12. RO Drinking Water:** Safe and purified RO drinking water shall be made available to students, staff and visitors at all times. The RO system shall be serviced periodically.
- 13. Storage:** Food materials shall be stored hygienically with proper refrigeration and protection from contamination.
- 14. Waste Management:** Wet and dry waste shall be segregated separately. No littering, dumping or burning of waste shall be permitted inside the campus. The contractor shall ensure disposal of waste outside the University campus only at authorized disposal sites.
- 15. Pest Control:** Periodic pest and rodent control shall be carried out without affecting food safety.
- 16. Digital Payments:** UPI, cash and other digital payment facilities shall be available.
- 17. Complaint Register:** Complaint and suggestion registers shall be maintained and grievances resolved promptly.
- 18. Inspection:** The Food Inspection Committee shall conduct random inspection of the canteen at any time. Any deficiencies found shall be rectified immediately by the Contractor.
- 19. Food Sampling:** Food samples may be collected for quality testing whenever required.
- 20. Records:** Proper records relating to purchase, stock, attendance, cleaning and maintenance shall be maintained.
- 21. Fire Safety:** Adequate fire extinguishers, first-aid facilities and LPG safety measures shall be maintained.
- 22. Utilities:** Electricity and water shall be used judiciously and wastage shall be avoided.

23. University Property: Any loss or damage caused to University property shall be made good by the contractor.

24. Statutory Compliance: The contractor shall comply with FSSAI, GST, Labour Laws, EPF, ESI and all other applicable laws.

25. Prohibited Items: Sale or consumption of tobacco, alcohol, intoxicants and banned substances shall be strictly prohibited.

26. Subletting: The contract shall not be assigned or sublet under any condition

27. Penalty: The University may impose penalties for overcharging, poor quality, unhygienic conditions or breach of any condition.

28. Termination: The contract may be terminated for persistent default, misconduct or violation of tender conditions.

29. Dispute Resolution: All disputes shall be subject to the jurisdiction of Jammu.

30. University Rights: The University reserves the right to inspect, modify menu/timings, impose penalties and accept or reject any bid without assigning any reason.

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1

bidders through a Random Algorithm executed by GeM system.

14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and
- All operative provisions of the erstwhile Labour Laws until their complete substitution.

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the सामान्य नियम और शर्तें/General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा। [In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

Canteen Menu

Sr. No.	Item	Minimum Quantity / Weight / Volume	Unit	Rate Quoted by Bidder (₹)
1.	Tea	150 ml	Per Cup	
2.	Coffee (Milk)	150 ml	Per Cup	
3.	Black Coffee	150 ml	Per Cup	
4.	Green Tea	150 ml	Per Cup	
5.	Lemon Tea	150 ml	Per Glass	
6.	Milk Shakes	250 ml	Per Glass	
7.	Mojito	250 ml	Per Glass	
8.	Milk	200 ml	Per Glass	
9.	Fresh Lemon Water	200 ml	Per Glass	
10.	Sweet Lassi	200 ml	Per Glass	
11.	Salted Lassi	200 ml	Per Plate	
12.	Fruit Chat	1 Plate (250 g)	Per Plate	
13.	Poori chana	2 Poori (130 g) + 150 g Chana	Per Plate	
14.	Simple Maggi	1 Plate (150 g) (Maggi Noodles)	Per Plate	
15.	Onion & Tomato Maggi	1 Plate (180 g) (Maggi Noodles + Onion + Tomato)	Per Plate	
16.	Veg Poha	250 g (Poha 150 g + 100 g Onion + Potato + Green Peas + Peanuts)	Per Plate	
17.	Samosa	2 Pieces (100 gm each)	Per Plate	
18.	Aloo Tikki with chana	2 Pieces (120 g each)	Per Piece	
19.	Bread Pakora	2 slices (50-60 g), Besan coating: 50-60 g, Potato stuffing & spices: 30-40 g	Half Plate	
20.	Veg Cutlet	100 g (2 pcs)	2 Slices	
21.	Bread Butter	2 bread slices (approximately 50-70 g) + butter	2 Slices	
22.	Bread Jam	2 bread slices (approximately 50-70 g) + Jam	Per Plate	
23.	Veg Sandwich	4 Triangular Pieces (200 g)	Per Plate	
24.	Grilled Veg Sandwich	4 Triangular Pieces (200 g)	Per Plate	
25.	Aloo Paratha with Curd & Pickle	1 No. (250 g) (Paratha + Curd+ Pickle)	Per Plate	
26.	Gobi Paratha with Curd & Pickle	1 No. (250 g) (Paratha + Curd+ Pickle)	Per Plate	
27.	Mix Vegetable Paratha with Curd & Pickle	1 No. (250 g) (Paratha + Curd+ Pickle)	Per Plate	
28.	Paneer Paratha with Curd & Pickle	1 No. (250 g) (Paratha + Curd+ Pickle)	Full Plate	
29.	Plain Rice	300 g (Cooked Rice)	Full Plate	
30.	Dal with Rice	300 g (Dal and Cooked Rice)	Full Plate	
31.	Kadi with Rice	300 g (Kadi + Cooked Rice)	Full Plate	
32.	Egg Curry with rice	300 g - (2 Eggs + Curry + Cooked Rice)	Full Plate	
33.	Rajma with Rice	300 g (Cooked Rice + Cooked Rajma)	Half Plate	
34.	Rajma with Rice	200 g (Rice + Cooked Rajma)	Full Plate	
35.	Veg Pulao	300 g (Cooked Veg Pulao)	Full Plate	

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36.	Veg Pulao	150 g (Cooked Veg Pulao)	Half Plate
37.	Jeera Rice	300 g (Cooked Jeera Rice)	Full Plate
38.	Veg Thali (Dal, Seasonal Vegetable, Rice, Chapatis, Salad & Pickle)	700 g (Dal 150 ml, Seasonal Vegetable 150 g, Cooked Rice 200 g, (200 g) 2 Chapatis + Salad + Pickle)	Full Plate
39.	Deluxe Veg Thali (Paneer, Dal, Seasonal Vegetable, Rice, Chapatis, Salad, Pickle & Sweet)	Dal 150 ml + Veg 150 g + Rice 200 g + 2 Chapati	Full Plate
40.	Veg Noodles	300 g (Cooked Veg Noodles)	Per Plate
41.	Veg Fried Rice	300 g (Cooked Veg Fried Rice)	Per Plate
42.	Spring Roll	10 Pieces (200 g) (2 Spring Rolls cut into 10 pieces)	Per Plate
43.	Fried Soya Champ	200 g (Soya Champ 200 g + Sauce)	Per Plate
44.	Plain Dosa	1 No. (180 g) (Dosa 180 g + Sambar + Coconut Chutney)	Per Plate
45.	Masala Dosa	1 No. (250 g) (Dosa 250 g + Potato Masala + Sambar + Chutney)	Per Plate
46.	Idli Sambar	3 Pieces (250 g) (Idli 250 g + Sambar + Chutney)	2 Pieces
47.	Chapati (Tawa)	1 No. (60 g)	Per Piece
48.	Butter Chapati (Tawa)	1 No. (65 g) (Chapati + Butter)	Per Piece
49.	Curd	100 g	Bowl
50.	Bread Omelette with slice	2 Slices + 2 Egg omelette (220 g approx.)	Per Plate
51.	Bread Omelette without slice	2 Egg omelette (220 g approx.)	Per Plate
52.	Boiled Egg	1 Egg	Per Piece
53.	Vada Sambhar	(250 g) - 2 Vada + Sambhar	Per Plate
54.	Packaged Food Items (Mineral Water, Soft Drinks, Chips, Biscuits, Chocolates, Juices, etc.)	MRP Sealed Pack	Sealed Pack

General Conditions

- Packaged items shall be sold strictly at MRP.
- The University may add menu items along with rates during the contract period.
- Approved menu and rates shall be prominently displayed in the canteen.
- The quantities, weights and volumes prescribed against each menu item are the minimum permissible serving specifications. Under no circumstances shall any item be served below the prescribed minimum quantity/weight/volume. Any deviation shall be treated as breach of contract and action shall be taken as per the Terms and Conditions of the Bid/Agreement.



Technical Bid Documents to be Submitted by the Bidder

- PAN Card
- Aadhaar Card
- Valid GST Registration Certificate.
- Valid FSSAI License/Registration Certificate applicable to the nature of catering/canteen services.
- Experience Certificates/Work Orders for catering/canteen/mess/food service work executed during the last three (03) years.
- Non-Blacklisting Affidavit declaring that the bidder/firm has not been blacklisted, debarred or otherwise prohibited by any Government Department, PSU, Autonomous Body, University or other Government organization.
- Acceptance Letter/Declaration confirming unconditional acceptance of all the Terms & Conditions, Scope of Work, Menu, specifications and other provisions of the Tender Document.
- Latest Income Tax Return (ITR) filed by the bidder/firm, along with relevant acknowledgement.
- Average Annual Turnover of not less than Rs. 40.00 lakh.

  

Scope of Work - University Canteen Services

1. Objective

The contractor shall operate the University Canteen and provide hygienic, nutritious and reasonably priced vegetarian breakfast, lunch, dinner, snacks and beverages to students, faculty, staff and authorised visitors.

2. Food Preparation & Service

Food shall be prepared fresh every day using standard quality ingredients. Prescribed portion sizes shall be maintained and food shall be served promptly in clean utensils.

3. Menu & Pricing

All approved menu items shall be available during working hours. The contractor shall charge only the University-approved rates and prominently display the approved menu and rate list.

4. Hygiene & Sanitation

Kitchen, dining hall, counters, storage areas and utensils shall be cleaned daily. Safe drinking water, pest control, scientific waste disposal and proper personal hygiene of staff shall be ensured.

5. Staff & Operations

Adequate trained staff in uniform with ID cards shall be deployed. The contractor shall maintain discipline, complaint register, first-aid, fire safety and cooperate with inspections at all times.

6. Maintenance & Compliance

The contractor shall protect University property, comply with FSSAI, GST and labour laws, and immediately rectify deficiencies pointed out by the University.

7. Quality of Raw Materials

Only FSSAI-approved and standard quality raw materials shall be used. Branded edible oil, flour, rice, pulses, spices, milk, tea and coffee shall be preferred. Expired or sub-standard items shall not be used.

8. Food Safety & Quality Assurance

Food shall be prepared fresh every day. Leftover food shall not be served. Proper storage, refrigeration and temperature control shall be maintained.

9. Kitchen Equipment & Infrastructure

The contractor shall arrange and maintain all necessary kitchen equipment, refrigerators, deep freezers, exhaust systems, serving counters and utensils in hygienic condition.



10. Working Hours

Breakfast, lunch, evening snacks and dinner shall be served within the prescribed service hours from 08:00 AM to 08:00 PM, as per the approved menu and schedule.

11. Service Standards

Adequate staff shall be deployed to ensure prompt, courteous and efficient service with minimum waiting time.

12. Waste Management

Wet and dry waste shall be segregated and disposed of scientifically. Used cooking oil shall be disposed of as per applicable guidelines.

13. Health, Safety & Fire Protection

The contractor shall maintain fire extinguishers, first-aid box, LPG safety measures and emergency preparedness.

14. Digital Payment & Billing

Cash, UPI and other digital payment facilities shall be available. GST bills/receipts shall be issued wherever applicable.

15. Inspection & Monitoring

The Food Inspection Committee shall conduct random inspection of the canteen at any time.

16. Record Maintenance

Stock, attendance, complaint, cleaning, pest-control and maintenance registers shall be maintained and produced during inspection.

17. Sustainability

Eco-friendly practices, reduced use of single-use plastics and conservation of water and electricity shall be encouraged.

18. Performance Standards

The contractor shall maintain consistent standards of quality, hygiene and customer satisfaction throughout the contract period.



**TERMS & CONDITIONS - UNIVERSITY CANTEEN
SERVICES**

- 1. Contract Period:** The contract shall remain valid for the period mentioned in the bid/tender.
- 2. Performance:** The contractor shall ensure uninterrupted, efficient and satisfactory canteen services throughout the contract period without any unauthorized closure.
- 3. Licence Fee:** The license fee mentioned in the bid shall be deposited first week of every month.
- 4. Security Deposit:** The successful bidder shall deposit Rs. 1,00,000/- (Rupees One Lakh only) in favour of the Comptroller, SKUAST-Jammu. The Security Deposit shall be liable to be forfeited, wholly or partly, in case of any breach, violation, non-compliance or unsatisfactory performance of the contract, without prejudice to any other action as per the terms of the contract.
- 5. Food Quality:** Only fresh, hygienic and nutritious meals and refreshments shall be prepared and served. Sale or reuse of stale, adulterated or expired food items is strictly prohibited.
- 6. Raw Materials:** Only branded and FSSAI-compliant edible oil, flour, rice, pulses, spices, milk and other ingredients shall be used. The University may verify purchase records at any time.
- 7. Menu & Rates:** Only the University-approved vegetarian menu shall be served and no item shall be sold above the approved rates.
- 8. Working Hours:** The canteen shall remain operational daily from 08:00 AM to 08:00 PM.
- 9. Staff:** The contractor shall deploy adequate, trained and uniformed staff with identity cards. All staff shall undergo Police Verification before deployment and copies shall be submitted to the University.
- 10. Medical Fitness:** All employees shall be medically fit, maintain personal hygiene and wear clean uniforms, gloves and head covers wherever required.





- 11. Cleaning & Hygiene:** The kitchen, dining area, utensils, counters and equipment shall be cleaned and sanitized regularly.
- 12. RO Drinking Water:** Safe and purified RO drinking water shall be made available to students, staff and visitors at all times. The RO system shall be serviced periodically.
- 13. Storage:** Food materials shall be stored hygienically with proper refrigeration and protection from contamination.
- 14. Waste Management:** Wet and dry waste shall be segregated separately. No littering, dumping or burning of waste shall be permitted inside the campus. The contractor shall ensure disposal of waste outside the University campus only at authorized disposal sites.
- 15. Pest Control:** Periodic pest and rodent control shall be carried out without affecting food safety.
- 16. Digital Payments:** UPI, cash and other digital payment facilities shall be available.
- 17. Complaint Register:** Complaint and suggestion registers shall be maintained and grievances resolved promptly.
- 18. Inspection:** The Food Inspection Committee shall conduct random inspection of the canteen at any time. Any deficiencies found shall be rectified immediately by the Contractor.
- 19. Food Sampling:** Food samples may be collected for quality testing whenever required.
- 20. Records:** Proper records relating to purchase, stock, attendance, cleaning and maintenance shall be maintained.
- 21. Fire Safety:** Adequate fire extinguishers, first-aid facilities and LPG safety measures shall be maintained.
- 22. Utilities:** Electricity and water shall be used judiciously and wastage shall be avoided.
- 23. University Property:** Any loss or damage caused to University property shall be made good by the contractor.
- 24. Statutory Compliance:** The contractor shall comply with FSSAI, GST, Labour Laws, EPF, ESI and all other applicable laws.

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25. Prohibited Items: Sale or consumption of tobacco, alcohol, intoxicants and banned substances shall be strictly prohibited.

26. Subletting: The contract shall not be assigned or sublet under any condition

27. Penalty: The University may impose penalties for overcharging, poor quality, unhygienic conditions or breach of any condition.

28. Termination: The contract may be terminated for persistent default, misconduct or violation of tender conditions.

29. Dispute Resolution: All disputes shall be subject to the jurisdiction of Jammu.

30. University Rights: The University reserves the right to inspect, modify menu/timings, impose penalties and accept or reject any bid without assigning any reason.

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