Sher-e-Kashmir
University of Agricultural Sciences and Technology of Jammu
Comptroller Office, Main Campus, Chatha, Jammu-180009

No.: AU/Acctts/Compt./2026-27/2520-22
Dated: 05.11.2026

Subject:-Furnishing of Life Certificate by the Pensioners/Family Pensioners of SKUAST-Jammu-regarding.

CIRCULAR

As per the provisions laid down in the Jammu & Kashmir Treasury Code & extant guidelines, every pensioner/family pensioner drawing pension through a Treasury or J&K Bank Business Unit is required to submit Life Certificate in accordance with the prescribed procedure, once in a year, in the month of November.

In this context, all the pensioners/family pensioners of SKUAST-Jammu are hereby informed that they shall be required to furnish their Life Ceriticate (Annexure I, II & III) personally to the office of Assistant Comptroller (HQ), SKUAST-Jammu by or before 25.11.2026 failing which their pension shall not be disbursed.

However, those pensioners who are unable to appear in person due to illness, old age (80 years and above) and any other valid reasons are requested to send the duly filled in Life Certificate issued by any Gazetted Officer to the office of Assistant Comptroller (HQ), SKUAST-Jammu through post.

Sd/-
Comptroller
SKUAST-Jammu

Copy to:

- *SVC for kind information of Hon'ble Vice Chancellor.*
- *Assistant Comptroller (HQ) for information and necessary action.*
- *I/c Data Center, SKUAST-J for uploading on University website.*

Chief Pay & Accounts Officer
SKUAST-Jammu

Annexure-I

LIFE CERTIFICATE

Certified that I have seen the pensioner Mr/ Mrs. _____ holder of Pension Pay Order (PPO) No._____, Account No_____ and that he/she is alive on this date.

Place:_____ Name _____

Date:_____ Designation of Gazzetted/ Bank Officer_____

Signature/with Seal_____

Annexure II

NON-EMPLOYEMENT/ RE-EMPLOYEMENT CERTIFICATE

1. I declare that I have not received any remuneration for serving in any capacity in an establishment of the State Government or from a Local Fund during the period November___ to April____ / May ___ to October _____.
2. I declare that I have been employed/ re-employed in the Office of _____ and was in receipt of the following emoluments during the period (____ Period to be specified)
3. I declare that I have accepted commercial employment after obtaining/ without obtaining sanction of the Government (to be furnished by retired Government Servants who retired from posts in 520-900 scale or higher during the first two years from the date of retirement).

Signature /Name of Pensioner_____ Date: _____

Place: _____

PPO No._____

Annexure III

NON-MARRIAGE / RE-MARRIAGE CERTIFICATE

I hereby declare that I have not married / I have re-married(Delete whichever is not applicable) during past three months.

Signature_____

Place: _____ Name of Pensioner _____

PPO No._____ Date:_____

I certify to the best of my knowledge and belief that the above declaration is correct.

Signature of Gazzetted Officer/ MLA/MLC/MP_____

Place: _____ Designation _____

Date: _____