



# Sher-e-Kashmir University of Agricultural Sciences and Technology of Jammu

Dr. P.K. Rai  
Coordinator,  
IQAC, SKUAST-J

## **Proceedings of the 2<sup>nd</sup> Meeting of Internal Quality Assurance Cell chaired by Hon'ble Vice-Chancellor**

The second meeting of the Internal Quality Assurance Cell (IQAC) was held on November 04, 2025, in the Conference Hall of the Vice-Chancellor's Secretariat, SKUAST-Jammu, under the Chairmanship of Prof. B. N. Tripathi, Hon'ble Vice-Chancellor, SKUAST-J and Chairman, IQAC.

Dr. P. K. Rai, Coordinator, IQAC, welcomed the Vice-Chancellor, IQAC members, invited Deans, and faculty members. He explained the agendas formulated in line with the NAEAB and NAAC framework.

Prof. B. N. Tripathi, Hon'ble Vice-Chancellor and Chairman, IQAC, emphasized that NAAC accreditation is not merely a compliance exercise but a strategic opportunity for introspection, improvement, and sustained quality growth. He urged all members of the University to work cohesively under the IQAC framework to meet accreditation standards with integrity and commitment.

### **Agenda Items**

#### **Agenda 1: Status of Self Study Report (SSR)**

After detailed deliberations on the preparation of the Self Study Report, the Chairman instructed all Deans/Directors/Comptroller/Estate Officer to ensure timely submission of the SSR in the prescribed format. Documents must be completed, updated, and submitted within the stipulated timeline  
(Action: All Deans/Directors/Comptroller/Estate Officer/Librarian)

The Dean, Faculty of Dairy Technology (FoDT), was directed to constitute the Board of Studies (BoS) for UG programs, ensuring inclusion of members from relevant disciplines to promote academic diversity and standardization.  
(Action: Registrar/ Dean, FoDT)

#### **Agenda 2: Maintenance of Records for Accreditation**

The Chairman stressed the importance of maintaining office records and documents systematically across all departments, covering academic, administrative, and quality-related activities. He also emphasized digitization of records for seamless access and retrieval during data validation and verification.  
(Action: All Deans/Directors/Comptroller/Estates Officer)

#### **Agenda 3: Conducting a Green University Audit**

The Coordinator, IQAC, highlighted the importance of green auditing. The Chairman IQAC instructed to the Director Research to initiate the process, constitute a committee and explore authorized external agencies for conducting the green audit.  
(Action: Director Research)

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## **Agenda 4: Status of Experiential Learning Units (ELUs)**

The Chairman reviewed the status and progress of ELUs and instructed all faculty in-charges to ensure that centres remain fully functional with proper display of names/logos, updated equipment, and infrastructure. **(Action: All Deans/All ELU In-Charges)**

## **Agenda 5: Alumni Engagement**

The Chairman IQAC discussed the progress of the Alumni Association and directed Dr. Vivak M Arya to reframe the Association by including members currently in active government/academic service. He was advised to initiate formal registration of the Association and prepare five success stories of eminent alumni for uploading on the University website. Dr. Manish K Sharma, In-charge Data Centre was instructed to restore and activate the alumni registration portal at the earliest.

**(Action: Dr. Vivak Arya (Prof. Div. of Soil Science and Agril. Chemistry) / Dr. Manish Sharma (In-charge, Data Centre)**

## **Agenda 6: Cleanliness of the Campus**

The house was informed that the cleanliness work is ongoing across the University campus. It was emphasized that the pace of cleanliness activities must be expedited to ensure timely and visible improvements. **(Action: Dr. Mukesh Pandey (Nodal Officer, Labour)**

## **Agenda 7: Face-lifting of the University after Flash Flood**

The Chairman asked the Estate Officer about renovation of damaged roads and gates after the flood. The Estate Officer assured that all renovation work would be completed within one month.

**(Action: Estates Officer, SKUAST-J)**

## **Agenda 8: Revival and Shifting of Laboratories**

The Coordinator, IQAC, explained the status of laboratories damaged due to floods and urged shifting them to the first floor. The Vice-Chancellor suggested that Deans, in consultation with Heads of Departments, should take appropriate decisions.

**(Action: Dean FoA/FoH&F, HoDs (Plant Breeding and Genetics, Soil Science & Agricultural Chemistry, Agronomy, Agroforestry, Post-Harvest Management, Entomology)**

## **Agenda 9: Ph.D. Thesis Viva**

After deliberation, it was decided that Ph.D. thesis viva will be conducted online only.

## **Agenda 10: 24x7 Electricity Supply for Laboratories**

The Vice-Chancellor inquired about the functioning of generators and instructed the Estate Officer to check them regularly to ensure uninterrupted power supply for smooth functioning of research and academic works. **(Action: All Deans/Estates Officer)**





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## Agenda 11: Updation of University Website

The Chairman instructed all Nodal Officers (Website) of Faculties and Directorates to update content regularly (faculty profiles, research, activities, events, courses, etc.).

Dr. Manish Sharma, Nodal Officer NKN lab and Data Centre, was directed to convene a meeting with all Nodal Officers to ensure uniformity and compliance.

**(Action: All Nodal Officers (Website)/Dr. Manish Sharma Nodal Officer NKN lab and Data Centre)**

## Agenda 12: Feedback of Stake holders (Students/Parents/Employer/farmer alumni) Course-wise feedback of all students to be collected (digital form)

The Vice-Chancellor emphasized the importance of stakeholder feedback and following decision have been taken-

- **Course-wise/ Semester-wise Student Feedback:** Director Education to prepare a standardized Google form for UG/PG students. Deans to ensure implementation.
- **Farmer Feedback:** Director Extension to develop a standardized format for farmers attending training/outreach programs.
- **Industry Feedback:** Dr. Sanjay Guleria, In-charge Counselling & Placement Cell, to prepare a format for industries linked to internships, placements, and technology transfer.

**(Action: Director Education/All Deans/Director Extension/Dr. Sanjay Guleria)**

## Agenda 13: Display of Citizen Charter

The Chairman instructed all Deans/Directors/Comptroller to display Citizen Charters in their offices. Coordinator IQAC, Dr. P. K. Rai, will prepare charters in consultation with concerned Department.

**(Action: Coordinator IQAC/All Directors/All Deans/Comptroller)**

## Agenda 14: Provision of Environment-Friendly Conveyance

The Chairman inquired about procurement of e-rickshaws. Dr. Sudhakar Dwivedi, Dean Students' Welfare was directed to initiate procurement of two battery-operated e-rickshaws for eco-friendly mobility.

**(Action: Dr. Sudhakar Dwivedi, Dean Students Welfare)**

## Agenda 15: Conducting regular mock drills for fire safety, earthquake and natural disaster

The Chairman instructed that fire safety, earthquake, and disaster preparedness mock drills be organized jointly by Dr. Vivek Arya and Dr. Sudhakar Dwivedi.

**(Action: Dr. Vivak Arya, Prof. Div. of Soil Science & Agril. Chemistry/Dr. Sudhakar Dwivedi Dean Students Welfare)**

## Agenda 16: Conducting socially relevant activities/events for improving social relevance of the university

Dr. Vivek Arya, Prof. Div. of Soil Science and Agril. Chemistry was nominated as Nodal Officer for coordinating socially relevant activities across the University.

**(Action: Registrar/Dr. Vivak Arya, Prof. Div. of Soil Science and Agril. Chemistry)**





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## Agenda 17: Encouraging Students for Higher Education Abroad

The Chairman directed Director Education, Placement Cell, and Deans to encourage students to pursue higher education abroad. (Action: Director Education/Placement Cell/All Deans)

## Agenda 18: Formulation of University Policy Documents

The Coordinator, IQAC briefed the house regarding the need to have well-structured policy documents to guide and standardize various institutional practices. After detailed discussion, it was decided by the Chairman IQAC to prepare the following policy documents along with the designated officers responsible for drafting and submission:

S. No.	Policy Document	Action By
1	E-Governance Policy	Registrar
2	Gender Equity Policy	Dean Students' Welfare
3	Plastic-Free Green Campus Policy	Dean Students' Welfare
4	Solid Waste Management Policy	Estate Officer
5	Water Conservation Policy	Dr. R. K. Srivastava (Prof. & Head, Soil & Water Engineering, FoAE)
6	Resource Mobilization Policy of Research	Director Research
7	Energy and Carbon Management Policy	Dr. Vikas Sharma (Prof. & Head, Soil Science & Agricultural Chemistry, FoA)

## 19. Any Other agenda: Proper utilization of fund under Student Ready Programme

Chairman, IQAC stressed upon full utilization of fund under student ready programme received from ICAR.

(Action: All Deans/ Director IBT)

The meeting was attended by members of IQAC/ statutory officers of the university / Heads of Departments of the university (list of Participants as ANNEXURE-I).

The meeting ended with a formal vote of thanks to the Chair.

Coordinator  
IQAC

No.: AUJ/IQAC/25-26/F-1/28831A

Date: 11-12-2025

Copy to:

- All IQAC Members for kind information and doing the needful.
- All Directors/Deans/HoDs of the SKUAST-J for kind information and doing the needful.
- SVC for kind information of the Hon'ble Vice-Chancellor.

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**List of Participants of 2<sup>nd</sup> IQAC Meeting**

S.No.	Name	Designation	Department/Unit
1.	Dr. B.N. Tripathi	Hon'ble Vice-Chancellor (Chairman, IQAC)	SKUAST-Jammu
2.	Dr. S.K. Gupta	Director Research(IQAC Member)	Directorate of Research
3.	Dr. Amrish Vaid	Director Extension(IQAC Member)	Directorate of Extension
4.	Dr. Sanjay Khar	Director P&M(IQAC Member)	Directorate of Planning & Monitoring
5.	Prof. Anil Kumar	Dean/Registrar(IQAC Member)	Faculty of Agriculture
6.	Dr. M.S. Bhadwal	Associate Dean	Faculty of Veterinary Sciences & AH
7.	Dr. J.S. Soodan	Dean	Faculty of Dairy Technology
8.	Dr. Vikas Tandon	Dean	Faculty of Horticulture
9.	Sh. Madan Lal	Comptroller(IQAC Member)	Comptroller Office
10.	Er. Kewal Kumar Raina	Estates Officer	Estates Office
11.	Dr. Sudhakar Dwivedhi	Dean	Student Welfare Office
12.	Dr. Sanjay Guleria	Dean(IQAC Member)	Faculty of Basic Science
13.	Dr. R.K. Salgotra	Director(IQAC Member)	Institute of Biotechnology
14.	Dr. Manish Kr. Sharma	Prof. & Head	Division of Statistics & Computer Science, FBSc
15.	Dr. P.K. Rai	Coordinator	IQAC
16.	Dr. Anil Bhat	ADR (Asstt. Coordinator, IQAC Member)	Directorate of Research
17.	Dr. Amit Jasrotia	Prof. (IQAC Member)	Division of Fruit Science, FoA
18.	Dr. Anish Yadav	HoD(IQAC Member)	Division of Veterinary Parasitology, FVSc
19.	Dr. R.K. Srivastava	Prof. & Head (IQAC Member)	Division of Soil and Water Engineering, FoAE
20.	Dr. Vikas Sharma	Head (IQAC Member)	Division of Soil Science & Agril. Chemistry, FoA
21.	Dr. Vivak M. Arya	Professor	Division of Soil Science & Agril. Chemistry, FoA
22.	Dr. Tilak Raj Sharma	Representative (Director Agriculture)	Dept of Agriculture, Jammu, U.T. of J&K

